

CONFIDENTIAL

DEC 30 1955

MEMORANDUM FOR: Director of Personnel

SUBJECT : Inventory of Field Logistics Positions

1. In a recent report regarding the implementation of recommendations made as a result of the survey of the Office of Logistics by the Inspector General, it was indicated that an inventory of all Agency field Logistics positions and the incumbents of such positions would be compiled.

2. An initial inventory was prepared but the future maintenance of this personnel inventory was dependent upon the Office of Logistics receiving copies of documents affecting these slots and their incumbents. The Office of Personnel was requested on 5 July 1955 to place the Office of Logistics on the mailing list for these documents. However, to date the information needed through the documents has not been available to the Office of Logistics.

3. Please let me have a note by 11 January 1956, advising as to the feasibility of furnishing this information. We must make a report to the Director indicating either that we are complying with the recommendation and have an effective system, or justify reasons for non-compliance.

SIGNED

H. GATES LLOYD
Acting Deputy Director
(Support)

SA-DD/S:RBS:mrp (28 Dec 55)

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cc: Director of Logistics

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